**Association Board of Directors**

**Meeting Minutes for July 26, 2017**

**A meeting of the Board of Directors was held on July 26, 2017 at 7:00pm at the Villages of Westminster clubhouse.**

**In attendance –**

**BOD Members** George Colombo, Eric Myers, Paul Holt and Robin Wallace.

**Association Manager,** Pierre Forget.

The bi-monthly meeting was called to order at 7:00pm by the Vice President, George Colombo.

**Presidents Report – Linda Cole**

Linda was out of town and not able to attend this meeting.

**Secretary’s Report – Robin Wallace**

The secretary’s report was presented and the May 24, 2017 meeting minutes were approved as written.

**Treasurer’s Report – Paul Holt**

Paul reviewed the financial report and there were no issues or concerns. The report was accepted as presented.

**Member Forum / Input**

An open forum was held comments and questions were addressed.

A member expressed concern about a fence that a neighbor had installed. She believes the fence is in violation of HOA rules as it is on her property line rather than 6 inches inside the property line as it should be. Member stated that she has already spoken to Linda about the issue, however Linda was not able to attend the meeting tonight. This issue is pending review by Linda and Jeremy S. (ARC Committee).

A member expressed that she would like the front entrance sign to be updated in a timelier manner.

**Committee Reports**

**ARC** – Jeremy was not in attendance.

**Communication** – It was agreed that electronic communication is the most effective way for the board to communicate with residents. It was suggested that when notification is mailed for the annual meeting of the membership that we include information about signing up for email notification and make it clear that email and social media (Facebook) with be the main forms of communication going forward.

**Pool** – Corinne P. was not in attendance. The board did discuss the need for updating/repairing/replacing items such as umbrellas, tables, etc. George agreed to put a post on the VoW Facebook page to get feedback from members on what they would like to see done at the pool. We also need to determine what size shed is needed so we can get price quotes. Paul H. suggested that we hold off on buying any pool supplies until the fall so as to save money. Robin W. will reach out to Corinne to get her input. This will be further discussed at the next meeting.

**Social** – Corinne P. was not in attendance.

**Landscape** – Donna W. reported that she has been in contact with Leo’s Landscaping. Leo’s did trim some trees and clean up at the front entrance. Tru Green should be in the process of doing the turf management treatments.

**BMP** – No info provided

**Manager’s Report – Pierre Forget**

Pierre reported on the cost estimate to have the front entrance area cleaned and repaired, however this did not include having the rails repainted. Pierre will make arrangements to get more quotes and have them available at the next meeting.

The carpet in the clubhouse has been cleaned.

Pierre presented quotes for regular cleaning of the clubhouse and this was moved to be discussed during executive session.

**Old Business**

Pool deck repair – reviewed this fall

Audits are underway

Card entry system – discussed in executive session

JCC Police Light Survey – Pending – scheduled for July 27, 2017 and will require two weeks for results

**New Business**

No new business was discussed.

At 8:01pm a motion was adopted to go into Executive Session to discuss the card entry system and clubhouse cleaning.

At 8:17pm motion was adopted to reconvene into open session. No other matters were discussed in Executive Session.

During executive session the board approved the card entry system for the pool/clubhouse.