**Association Board of Directors**

**Meeting Minutes for May 24, 2017**

**A meeting of the Board of Directors was held on May 24, 2017 at 6:30pm at the Villages of Westminster clubhouse.**

**In attendance –**

**BOD Members** Linda Cole, George Colombo, Eric Myers, Paul Holt and Robin Wallace.

**Association Manager,** Pierre Forget.

The bi-monthly meeting was called to order at 6:30pm by the president, Linda Cole. The Board moved immediately into executive session for a scheduled hearing.

At 7:00pm the Board reconvened into open session. No other matters were discussed in executive session other than the hearing.

**Presidents Report – Linda Cole**

Linda welcomed everyone to the meeting. Linda reported that the neighborhood Easter egg hunt and community yard sale had both been successful events. She expressed that the dumpster monitoring system set up by community members was very helpful in preventing the dumpster from being loaded with yard waste and other items that were not allowed. Linda also reported that 14 children from our VoW Kraken swim team had attended a free swim workshop hosted by 757 Swim. It was also noted that the VoW Kraken swim meet schedule would be available on our website.

In addition, Linda brought to attention that one of our VoW residents, Juan Spence had been involved in an accident and was in the hospital in critical condition. All in attendance observed a moment of silence for Juan.

**Secretary’s Report – Robin Wallace**

The secretary’s report was presented by Linda and Pierre as Robin was not present at the February meeting.

The report was accepted with amendments.

**Treasurer’s Report – Paul Holt**

Paul reviewed the financial report and pointed out that maintenance expenses have thus far been low this year. The report was accepted as presented.

**Member Forum / Input**

An open forum was held and a number of comments and questions were addressed.

It was requested that board meeting minutes be approved via email and posted to the website prior to the next meeting as well as having committee info (with names and contact info) available on the website. See ‘Communication’ section for more info about updating communication and website.

Members asked about getting new street signs installed throughout the neighborhood and Corinne P. volunteered to contact VDOT as they own the posts/signs.

Corinne P. also volunteered to contact Sherwin Williams to see about updating our color palette for the neighborhood.

Members inquired about removing the junipers throughout the medians in the neighborhood. There was discussion about asking for donations with HOA fees to help cover the cost of removing and replacing the juniper as well as other projects that need to be addressed.

Members noted that the new fence around the pond looks great and asked if the rest of the fence is going to be replaced. As of now the rest of the fence is in good shape and will not be replaced until deemed necessary.

**Committee Reports**

**ARC** – Jeremy was not present at the meeting

**Communication** – There was much discussion about the best and most effective way to communicate with neighbors. Options that were discussed and agreed upon were email, social media and our VoW website. George C. reported that our Facebook page currently has 368 followers and seems to be a great way of getting information out in a timely manner, however there is currently no policy for how info is shared on social media. A motion to create a policy for social media was approved by the Board. George C. is researching options for updating and possibly moving our website.

**Pool** – The open swim that was offered prior to the official opening of the pool had a great turn out with about 40 neighbors in attendance both days. Pool passes and rules have been mailed and the pool is scheduled to open on time. Pool hours will be 10am-7pm every day with the exception of home swim meets where the pool will close early. The Kraken Swim Team schedule is available on the website. It was noted that we are in need of more umbrellas and some of the picnic tables look to be in poor condition and may need to be replaced. Corinne P. stated that she would check all the pool furniture to see what needs to be replaced. Other items that need to be addressed are a broken lock on a door in the ladies restroom and the rust on the doors for the filtration room. It was also requested that the neighborhood offer a ‘Serenity Swim’ where neighbors could enjoy the pool without the noise that occurs during the normal daytime hours.

**Social** – Corinne P. reported that she has requested a fire truck for our annual July 4th parade. There was discussion about possibly hosting an ice cream social where the board would provide the ice cream and neighbors would be asked to provide toppings.

**Landscape** – New flowers have been planted at the entrance and look great!

**BMP** – No info provided

**Manager’s Report – Pierre Forget**

Pierre F. has asked JCC to survey our lighting and offer recommendations based on the results. Jeff Knight from Knight-Scapes reports that changing out the irrigation system to address the rust issues would cost $20,000-30,000. Another option would be to see if we can get access to water so that we can power wash the areas.

VoW BOD is not responsible for determining if trees are unsafe however Bartlett’s Tree Service will survey the neighborhood every 2 months at no charge.

**Old Business**

Pool deck repair – reviewed this fall

Audits are underway

Card entry system – Eric M. presented two proposals and is working to gather more details.

JCC Police Light Survey – Pending

**New Business**

No new business was discussed.

A motion was adopted to go into Executive Session to discuss deed violations and contract proposals.

A motion was adopted to reconvene into open session. No other matters were discussed in Executive Session except the deed violations and contract proposals.