**Association Board of Directors**

**Special Meeting to discuss Pool Maintenance**

**Meeting Minutes May 30, 2018**

**A meeting of the Board of Directors was held on May 30, 2018 at 7:00pm at the Villages of Westminster clubhouse.**

**In attendance – BOD Members** Patricia Duggan, Jeanette Potter, Eric Myers, Robin Wallace, Donna Ward

**Association Manager,** Pierre Forget.

The meeting was called to order at 7:02pm by the president, Patricia Duggan.

**President – Pat D.**

Pat welcomed everyone to the meeting and explained the purpose of tonight’s meeting was to discuss concern’s regarding pool maintenance. Pat reviewed the rules for tonight’s meeting and explained that there would not be officer reports as those are done at regularly scheduled BOD meetings.

**Member Forum / Input**

An open forum was held and a number of comments and questions were addressed.

* A baby copperhead snake was found in the wading pool. Lifeguards should be aware.
* A resident wanted to know if the contract for Continental had been reviewed prior to signing.
* James B. raised concern about the need to replace our eye wash station and also provided info on recommended cleaning supplies for the pool. He also expressed a need for guidelines for opening and closing the pool.
* A resident expressed that Facebook posts don’t always show up on news feeds.
* Former VoW President, Linda Cole addressed residents questions regarding reviewing the contract with Continental and why the decision was made to switch pool management companies.

**Committee Report**

Robin, Corrinne, and Pierre met with Continental prior to tonight’s meeting. At that meeting Continental agreed to change the Lifeguard break time from 15 to 10 minutes however they are not flexible on not allowing anyone in the pool during the break because of insurance policies. Lifeguards arrive at 9am every day to allow time for cleaning and prepping the pool / deck / bathrooms. Lifeguards are dropped off and picked up by Continental staff. It was brought to our attention that the phone in the lifeguard room was not working. Pierre will get this fixed asap. First Aid and bathroom cleaning supplies will be replenished. Children will be required to pass a swim test (provided by the lifeguard on duty) to be able to swim in the pool without an adult in the water with them. Continental will send quotes to replace the eye wash station and to repair/replace the pump.

Continental recommends replacing our pump. Prior to doing so we need more info on the current pump. Pump was installed less than 2 years ago by 757 Swim. It is unclear if the pump installed was new or refurbished but Pierre is looking into this and will obtain additional quotes for pump repair/replacement.

New pool furniture is on the way and will have loaners in the meantime.

The BOD approved purchase of new picnic tables and umbrellas

Key Card disbursement is going well.

Residents are encouraged to join the Pool Committee and we had a few new sign ups at tonight’s meeting. Robin will work to get all members in touch with each other so they can organize their first meeting.

At 8:00pm a motion was adopted to go into Executive Session.

Following discussion, the meeting was reconvened at 8:50pm and the following actions were taken…

Motion approved for Robin to purchase new umbrellas, tables, etc. with a budget not to exceed $2000.

Motion approved for Pool Committee chairperson to serve a term of 1 year.

Motion approved for Continental to replace the eye wash station.

Motion approved to reimburse Frank Gunn for supplies purchased to power wash clubhouse.

Meeting adjourned at 9:00pm.