Special BOD Meeting October 26, 2020

This meeting was held via ZOOM to address ARC violations for cases LS -10 and LS-11.

Members present: Pat Duggan, Kelly Coronel, Raymond Gdovic, Jeannette Potter and Mark Patton.

Also present: Diane Clarq from Berkeley Property Management

**Case LS-10** Meeting called to order at 7:00 pm.

Residents were notified of ARC violations by mail and did not correct the violations or respond to the letter. Residents were sent a certified letter and did not correct the violations or respond to the letter. Residents were then notified of tonight’s hearing. Residents did not participate in the ZOOM meeting nor respond to the letter.

Action taken in Executive Session:

The BOD voted unanimously to send a certified letter to the residents giving them 7 days to address the designated ARC violations. After the 7 days, they would be fined $10 for each day they are not in compliance not to exceed 90 days.

**Case LS-11** Meeting was called to order at 7:30 pm.

Resident was notified of an ARC violation by mail and did not correct the violation. Resident was sent a second letter concerning the violation. Resident was notified of tonight’s hearing. Resident participated in tonight’s ZOOM meeting.

It was noted that the second letter was sent before the 15 day wait time. This was due to a clerical error at Berkeley. Berkeley and the BOD apologized to the resident for the error.

Action taken in Executive Session:
It was moved by Mark and seconded by Jeannette that there would be no fine for the violation if it was resolved within 15 days. The motion passed.