

Villages at Westminster Homeowners Association
Board Meeting
March 21,2022

The meeting was called to order at 7:03 p.m.

Introduction of Guest Speaker, Scott Massie, of Massie Construction
Mr. Massie was present to walk through a detailed proposal on the Sinkhole/Erosion
behind 6172 South Mayfair Circle, leading to the pond.
A detailed written report was given to each Board Member and Homeowner present. Mr.
Massie read through the proposal with detail. Questions were asked and answered.

Officer's Report:

President (Kelly Coronel) Introduction of new member, Brian O'Maley

Secretary (Charlene Sheets)

Minutes of January 26, 2022: Minutes were approved with minor changes by Pat
Duggan. The approval was seconded by Raymond Gdovic.

Treasurer (Raymond Gdovic)

Financial Report for December 2021 was given

Committee Reports:

ARC (Chuck Speigner)

New Volunteers were announced.

One courtesy letter was sent.

Four applications for improvements were received.

RV (James Hazelwood, Raymond Gdovic)

The padlock was replaced with a cable lock.

One spot is available for rent

Regrading the lot was discussed

Communications (Pat Duggan)

More volunteers are needed

A social media policy is being written

Pool (Kelly Coronel)

Introduction of Darcia

Pool cover will be removed week one of May to be followed by a pool cleanup

The pool will open on time this year

Clubhouse (Jeannette Potter)

Rental information is posted on the website

Social (Lauren Glascock) Report given by Kelly Coronel

Yard Sale

Dumpster

Easter Egg Hunt

Grounds (Charlene Sheets and Brian O'Maley)

Both cleanup days were a great success. Multiple projects were completed.

Orange tape was placed throughout the neighborhood for "no Mowing Zones" for James River

No dumping signs were placed in more natural land areas. Dumping includes grass clippings, leaves, sticks and debris from landscapers

Property Manager's Report (Diane Clarcq)

A walk through with JCC was completed to determine if a street light can be placed by the Pool House entrance. They will return during the summer when the trees are leafed out to make final determination

Research on removing the unused power/cable boxes on Glen Wilton is continuing.

Homeowners Comment Period

Old Business

Facilities Manager (Team) Update

Infrastructure/Erosion

Pool Area Erosion

We have to provide the county with a scope of work in order for them to bid out the project/grant.

Chelsea Crescent Wetland Drain

Sinkhole behind 6172 S Mayfair Circle (this will be discussed by our Guest Speaker, Scott Massie)

Weathersfield Natural Land

The majority of the fencing has been removed. We have a small section that has to be dug up. This will be completed on Cleanup Day, March 19, 2022

We are cleaning up the rotted fence and removing the old wood-will be completed on
Cleanup Day, March 19, 2022

Once these items are completed, James City County will return, inspect the area and
the HOA should be released from the violation.

Committee Volunteers

More volunteers are needed for the following committees:

Pool Committee

Social Committee

Clubhouse Committee

Grounds Committee

Communications Committee

Yard Sale, April 2nd

The Yard Sale will be advertised

Dumpster Morning, April 9th

The dumpster will be available 8 am until full (or noon) whichever comes first

New Business

Pond Fountain

Solitude Lake Management sent a proposal to add lights. The HOA is disputing the fact
that lights were never on the fountain. Pictures of the lights were requested to be sent to

Diane Clarcq

Repainting of the Main Entrance Sign on Rt 60

Wright Signs gave a quote to refurbish the sign

The change to "At" will be added to the quote

Easter Egg Hunt is scheduled for Saturday, April 16th at the Clubhouse rain or shine

Clubhouse

The restroom doors are in need of repair and/or replaced

Water fountains need replacement due to rust on the inside. Due to demand and
shipping cost, the current water fountain will be utilized for one more year.

It has been suggested to remove the 3rd trash can at the Clubhouse. The 3rd trash can
is utilized during the summer by the pool management company and when the Grounds
Committee has cleanup days. The 3rd can will be stored on the pool deck due to no
space in the clubhouse alcove.

The carpets and furniture cleaning for the Clubhouse will be forthcoming after we
receive bids

Capacity for the Clubhouse was discussed. Each rental request for larger occupancy will be discussed individually.

ARC

The ARC Committee has an addendum that needs to be voted upon concerning wire fencing on the inside of a wood fence

Pat Duggan moved to accept the addendum at Section 6, Paragraph 6 Subsection A
Raymond Gdovic seconded the motion. The Board was in favor.

Welcome Spring Letter

A Spring Welcome Letter with updated ARC Guidelines will be mailed via USPS
After the letter is mailed, a community walkthrough will take place during the months of May and June. The walkthrough dates will be posted on the communication board.

A second Little Free Library has been suggested. With this addition, one will be utilized for Children's books and one for Adult books

Announcement

The next BOD Meeting will be Wednesday, May 18, 2022 at 7 p.m.

The meeting was recessed at 8:45 p.m.