

DRAFT MINUTES (TO BE APPROVED DEC 2024)
Villages at Westminster Homeowners Association
Annual Board Meeting
December 12 ,2023

The meeting was called to order at 6:37 p.m. at the James City County Public Library by President Kelly Coronel. Kelly introduced the other Board Members that were present, Raymond Gdovic, Patricia Duggan and Charlene Sheets. Also attended by Chuck Speigner from the Volunteer ARC Committee and Kimberly Mills from Town Management.

President Kelly announced that legal notice of the meeting had been given as required by the Bylaws and Virginia laws. Patricia Duggan, Vice President, announced a quorum was declared to be achieved by either homeowners in attendance or by signed proxy.

Officers Report:

President: Kelly gave a brief oral report of highlights throughout the year 2023. Kelly addressed the excellent relationship VaW has built with Town Management. She thanked the volunteers and urged others to volunteer. She announced a change in Pool Management for 2024.

Treasurer: Raymond Gdovic reviewed the Treasurer's Report as of October 31, 2023. Raymond also reviewed the 2024 budget.

Secretary: The Annual Meeting Minutes from December 13, 2022 were mailed to all homeowners. No corrections were requested. Charlene Sheets motioned to approve the minutes. Raymond Gdovic seconded the motion. The BOD voted to approve the minutes.

Election of Board Members:

The Nominating Committee announced the vacancy of two positions. Both positions are for a three year term due to Patricia Duggan and Charlene Sheets having served three years. James McMillan and Gary Griffith applied for the vacant positions. The two applicants were declared uncontested, and upon motion by Patricia Duggan and second by Paul Billings, a unanimous ballot was cast in favor of James McMillan and Gary Griffith.

Committee Reports:

Each committee chair gave a brief oral report of activities throughout the Calendar year 2023. Reports have been included in the regular Board Meetings

and Minutes throughout the year. Homeowners were encouraged to consider joining a volunteer committee that was of interest to them. Sign up sheets were available at the registration desk.

Homeowners Comment Period:

Homeowners were encouraged to offer comments during this period.

Old Business:

There was no old business to discuss

New Business:

There was no new business to discuss

Announcements:

President Kelly Coronel announced the organizational meeting of the new Board would take place immediately following the adjournment of the Annual Meeting. The meeting location was the Clubhouse, due to the Library closing early. The purpose of the meeting will be for the Board to elect officers for 2024, select meeting dates for the upcoming year and begin the process of appointing chairs and members for committees.

The Annual Meeting was adjourned at 7:35 p.m.

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