

**Villages at Westminster Homeowners Association**  
**Board Meeting Agenda**  
**September 25, 2024**  
**7:00pm (Clubhouse)**

- 7:00pm Call to Order, Welcome, Quorum, Meeting Rules
- 7:04pm Officer's Reports:
- President (Kelly)
  - Secretary (Gary)
    - Minutes of the July 24, 2024 Board Meeting
  - Treasurer (Ray)
    - Financial Report (August, 2024)
- 7:15pm Committee Reports
- ARC (Chuck)
  - RV (James and or Ray)
  - Communications (Jim)
  - Pool (Kelly)
  - Clubhouse (Christine)
  - Social (Lauren Glascock or Kelly)
  - Grounds (Gary)
  - Governing Documents (Pat)
- 7:25pm Property Manager's Report (Kimberly)
- 7:26pm Homeowners Comment Period \*(see below to get heard at meeting)
- 7:35pm Old Business
- Facilities Manager (Team) Update
    - Infrastructure/Erosion
      - Pool Area Erosion
  - VaW Committees
    - We are still looking to grow our committees with volunteers
      - The term for committee volunteers is 1 year. If you can only commit for certain dates and or projects we want you on the committee. Any help is greatly appreciated
  - Playground (Lauren) Update
  - Clubhouse
    - New Floors are installed

- New Lighting inside and parking lot installed
- Grounds
  - Look at the new gardens in front of the Clubhouse—Awesome job
- Rust on the Entrance, Sidewalk (from Rt 60 all the way down the main Blvd and the Road)
  - Give update on Sprinkler System and what caused the rust (provide a solution)
  - Quote on Rust Injector Pump
- GloFiber Update

7:45pm

New Business

- Town Hall Meetings
  - We will be having Town Hall Meetings for the Updating of our Governing Documents
    - October 2, 2024 at 7:00pm (Clubhouse)
    - October 15, 2024 at 10:00am (Clubhouse)
    - Note: These meetings will be in face and Zoom
- Mailings for the Annual Meeting
  - October 25th, 2024 (normal date is November 4,2024) (1st Mailing)
  - November 14th, 2024 (2nd Mailing)
  - Note: Please be on the look for the mailings—the first mailing will include the proxy for the Annual Meeting

7:55pm

Announcements

- Town Hall Meeting October 2, 2024 7:00pm (Clubhouse)
- Dumpster October 5, 2024 8:00am until Full
- Budget Meeting October 8, 2024 (Clubhouse)
- Town Hall Meeting October 15, 2024 10:00am (Clubhouse)
- Yard Sale, October 19, 2024 8:00am until 1:00pm
- Fall Festival October 26, 2024
- Next Meeting is Wednesday, November 13, 2024

8:00pm

Recess

8:15pm

Executive Session  
 Reconvene Regular Session  
 Adjournment

\*If you wish to participate in the Homeowner Comment Period, please let Kimberly Mills at Town Management (757) 565-6200 and or [kimberly@townmanagement.net](mailto:kimberly@townmanagement.net) know by 1pm on Wednesday, September 25, 2024. During the homeowner forum, residents can comment on agenda items or mention a topic they would like the Board to consider in the future. Call time

limits, each is limited to 3 minutes. The President will call on the homeowner via the list compiled prior to the meeting.